

# YMCA OF THE OZARKS

## TROUT LODGE • CAMP LAKEWOOD

13528 State Hwy AA ♦ POTOSI, MO 63664 ♦ PHONE: (573) 438-2154 ♦ FAX: (573) 438-5752

### Group Contract

Group Name: **Lindsay Family Reunion**

Number in Group: **50a 50c**

Contact: **Carolyn Cropsey-Toomey**

Phone #: 269-468-2626

**Address: 6860 Island Ct.**  
Coloma, MI 49038

Arrival Date & Time: **Wednesday August 11, 2010**

E-mail: **lckyplay7@aol.com**

Departure Date & Time: **Sunday August 15, 2010**

Meals: **D thru L**

Group Code/Reservation #:

Catering:

Payment Type: **Individual Pay**

Charges	Description	Rates
<b>ACCOMMODATIONS</b>	# Guest Rooms: <b>20</b> Requests: <b>2007 Summer Rates:</b> single occ. \$137.00 p/a p/n double occ. \$103.00 p/a p/n triple occ. \$88.00 p/a p/n quad occ. \$80.00 p/a p/n <i>*All lodging includes 3 meals per day/per person</i>	<b>\$25,480.00</b> (based on 40 adults double occupancy rates & 50 children @ \$45 rate for 4 nights)
Children Rates: Ages 14-17 \$50 p/c p/n Ages 5-13 \$45 p/c p/n Ages under 5 FREE	# Loft Suites: <b>5</b> Request: <b>2007 Summer Rates:</b> single occ. \$157.00 p/a p/n double occ. \$124.00 p/a p/n triple occ. \$108.00 p/a p/n quad occ. \$106.00 p/a p/n # Cabin Units: Requests: <b>2007 Summer Rates:</b> single occ. \$279.00 p/a p/n double occ. \$177.00 p/a p/n triple occ. \$136.00 p/a p/n quad occ. \$128.00 p/a p/n	<b>\$4,960.00</b> (based on 10 adults double occupancy rates for 4 nights)
<b>MEETING ROOMS</b>		
<b>CATERING/FOOD SERVICE</b>		
<b>TEAMBUILDING PROGRAMMING</b>		
<b>RANCH</b>		
<b>MEMBERSHIP SURCHARGE</b>		<b>\$10.00 per family</b>
<b>Total Estimated Due</b>		<b>\$30,440.00</b>
Deposit Amount: \$250.00		Deposit Due Date: October 10, 2006
Notes: Deadline for family members to call in & claim room is February 11, 2010		

## YMCA Trout Lodge

### Deposit & Cancellation Policy

#### **Group Pay**

The deposit amount is 25% of the total estimated amount due. Reservations are not guaranteed without a signed contract and deposit. Deposits are non-refundable. In the event of a cancellation, a 60-day notification is required IN WRITING or the group is responsible for payment of the total estimated amount due. The minimum payment a group must make is their guaranteed number minus 5%.

#### **Individual Pay**

A \$250 non-refundable deposit is required to hold a block of rooms for a group. Each individual group member must call in to make their own reservation and are required to place a deposit equal to one night's stay. The individual reservations must be secured with a deposit no later than 6 months prior to the arrival date.

**IP Cancellation policy:** Concerning individual reservations. Reservations cancelled within 48 hours of making the reservation are 100% refundable. Reservations cancelled 48 hours after making the initial reservation and up to two weeks prior to the arrival date are 100% transferable to another night's stay within the current calendar year (a gift certificate will be issued equal to the deposit amount). If a reservation is cancelled within two weeks of the arrival date, the deposit is non-refundable and non-transferable. If a reservation is cancelled less than 24 hours prior to the arrival date, the credit card used to guarantee the individual room will be charged for the total estimated amount due on that particular reservation.

#### Guaranteed Number-Group Pay Only

The group leader will notify YMCA Trout Lodge & Camp Lakewood 60 days prior to the arrival date of any changes in the number of people attending. If no amended number is received IN WRITING, the estimated number on the contract or guaranteed number form will be the number for which the group is financially responsible with a 5% leeway.

#### Programmed Activities

The group will provide YMCA Trout Lodge & Camp Lakewood with their program requests no later than 30 days prior to the arrival date. If the group fails to provide these requests, there is no guarantee on the availability of programmed activities.

#### Membership

Due to the non-profit status of YMCA Trout Lodge & Camp Lakewood, a membership fee of \$75.00 will be charged to each Group Pay over night group, Individual Pay over night group will be charged \$10.00 per family and \$25.00 will be charged to each Day Group. This membership fee is an annual fee.

#### Check In/Check Out

Check in time is 3:30 p.m. –rooms/cabins are not guaranteed until this time. Check out is 11:30 a.m. If rooms/cabins are not vacated by 11:30 a.m., there will be a late charge of \$25.00 per hour per room charged to the group.

#### Quiet Hours/Noise/Alcohol Policy

Quiet hours are 10:00 p.m. – 8:00 a.m. At 10:00 p.m., the noise level must be reduced to a minimum. This includes but is not restricted to all areas of Trout Lodge including private rooms and balconies or patios, meeting rooms 1-7, family cabins, Hillcrest Hall, North Hall, the Teepee, the Recreation Center, Chapel, Sundeck, Camp Lakewood Cabins, Camp Lakewood Dining Hall, Center Hall, the Triangle Y Ranch, Chuck Wagon Site, parking areas, campfire areas, and waterfront areas. Unacceptable noise/activity includes but is not restricted to, running in hallways or on stairs in private rooms, loud music, shouting or loud singing, misuse of elevators, loud automobile activity in parking areas, and any other activity deemed inappropriate by the Manager on Duty.

Violation of this policy will be enforced. If it is necessary for a YMCA staff member to ask members of your group to reduce the level of noise or activity within your group, the following steps will occur: Warning #1: You as the group leader will be informed that there is a problem. The Manager on Duty will review the noise policy with you at this time. Warning #2: Your group will be charged \$50.00 (added to your bill) as a penalty. Warning #3: The local sheriff will be called to escort the offending members of your group from the premises. You will be charged for the remainder of the contracted fees.

Alcohol is permitted on the grounds of YMCA Trout Lodge & Camp Lakewood but must be kept in a rented meeting room or sleeping facility. Alcohol is not permitted in public areas. YMCA staff members are not allowed to transport or handle alcoholic beverages of any kind for your group. Violations of these policies will be enforced. Please see the warning steps in the paragraph above.

#### Other

No pets or firearms are allowed. The YMCA of the Ozarks is a smoke-free facility. We reserve the right to add extra fees due to events causing an extreme rise in fuel, food, etc. I/we authorize the YMCA of the Ozarks to have and to use photographs, slides and video of our group for the purposes of marketing and promoting the YMCA and its programs.

#### I HAVE READ THE ABOVE TERMS AND AGREE TO UPHOLD THEM ON BEHALF OF THIS GROUP

*(The YMCA of the Ozarks strongly recommends making a copy of these terms to distribute to group members.)*

Signed \_\_\_\_\_ Date \_\_\_\_\_ Approved \_\_\_\_\_ Date \_\_\_\_\_  
(Group Leader) (YMCA Sales Staff) Angela Gillam

Group Name \_\_\_\_\_ Co-Sign \_\_\_\_\_ Date \_\_\_\_\_  
(YMCA Executive Management Staff)